

**The Parochial Church Council
of the Ecclesiastical Parish of
St John the Evangelist, Great Stanmore**

Otherwise known as: **St John's PCC, Stanmore**

**Annual Report
and
Financial Statements
for the year ended 31st December 2017**

**Presented to the Annual Parochial Church Meeting
on Sunday 29th April 2018**

Rector

The Revd Matthew Stone
The Parish Office
Old Church Lane
Stanmore
Middlesex, HA7 2QX

Registered Charity Number 1127658

Annual Report of the Parochial Church Council for the year January to December 2017

Administrative Information

St John the Evangelist, Great Stanmore, is situated on Church Road, Stanmore. It is part of the Willesden Episcopal Area of the Diocese of London within the Church of England. Contact details: The Parish Office, Church House, Old Church Lane, Stanmore, HA7 2QX. Telephone number 020 8954 7064. Email parishoffice@stjohnschurchstanmore.org.uk
Website: <http://www.stjohnschurchstanmore.org.uk/>

The Parochial Church Council (PCC) of St John the Evangelist, Great Stanmore, is a registered charity. The number is 1127658.

PCC Members (Trustees)

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Rector: The Revd Matthew Stone – Chairman

Churchwardens: Mr. Mark Lynch
Mrs. Jane Prentice – Vice Chair

Deanery Synod Representatives:

Mrs. Sylvia Daniels
Mrs. Beverley McKeon
Mr. Daniel McKeon

End of Term

May 2020
May 2020
May 2020

Elected Members: *Mrs. Rosemary Mackenzie-Corby*
Mrs. Beverley McKeon
Ms Jennifer Neve – Treasurer
Miss Frances Westcott

retired 30th April 2017
retired 30th April 2017
retired 30th April 2017
retired 30th April 2017

Mrs. Pauline Ball
Ms Lara Onwordi
Mrs. Jane Prentice (*retained her PCC place*)
Dr. Lorna Wyon MBE

retiring APCM 2018
retiring APCM 2018
retiring APCM 2018
retiring APCM 2018

Mrs. Maureen Davter
Mrs. Farah Lungay
Mr. Andrew Newton
Mr. Malcolm Woods

retiring APCM 2019
retiring APCM 2019
retiring APCM 2019
retiring APCM 2019

Mr. Paul Angell (*from 30th April*)
Ms Susan Jones (*from 30th April*)
Mr. Henry Prentice (*from 30th April*)
Mrs. Beverley Singleton (*from 30th April*)

retiring APCM 2020
retiring APCM 2020
retiring APCM 2020
retiring APCM 2020

Co-opted (by PCC): Ms Jenny Neve - Treasurer

Ex-officio: The Revd Daniel Norris – Assistant Curate

Bankers:

- Barclays Bank PLC, 1, The Broadway, Stanmore, Middlesex, HA7 4DB
- CCLA Investment Management Ltd, Senator House, 85, Queen Victoria Street, London, EC4V 4ET

Independent Examiner:

- Mr. Derek Taylor-Mew FMAAT
123, Park Lane, Harrow, Middlesex, HA2 8NN

Charity Commission Correspondent:

- The Revd Matthew Stone
Church House, Old Church Lane, Stanmore, Middlesex, HA7 2QX
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Structure, Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Great Stanmore" with a working name of "St John's PCC, Stanmore" (No. **1127658**). The members of the PCC are the trustees of the charity. PCC members serve a three-year term of office and then they stand down for a period of twelve months before seeking re-election (unless they are co-opted). This policy was reconfirmed at the Annual Parochial Church Meeting on 26th April 2015. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC met seven times during the year. The Parish Administrator is appointed annually to act in the capacity of PCC Secretary and would normally take the minutes of meetings. However, when she is unable to attend, a deputy is appointed to take the minutes. Across the past year, the Rector has taken the minutes as well as chairing the meeting.

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The other committees are: Energy, Finance, Fundraising, Old Church Working Group and Peace, Justice and Environment as well as Social. A Fabric Committee was not appointed this time. Reports of some of these can be found elsewhere in the Annual Report. The Rector, Churchwardens and PCC Members serve on several of these committees. Committees are able to co-opt other members from within or outside of the PCC at their discretion.

Aims and Purposes

The PCC has the responsibility of co-operating with the Rector, the Revd Matthew Stone, in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the responsibility for the maintenance of the Church Building, Churchyard, Old Brick Church, Church House, Church Field, Church House Cottage, Hollond Lodge and St John's House (16, The Chase).

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at St John's and to become part of the parish community. This is underpinned by our Mission Statement: "Drawn together by Christ's love, we seek by his grace to live out his commandments to love the Lord our God with all of our being; and to love everyone we come across as we love ourselves."

We are an open Church: welcoming of all people. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Rector and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. Specifically, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the Gospel; developing knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

At each PCC Meeting, time was allocated to respond to Capital Vision 2020, the Diocese of London's collective vision for 2013-2020. CV2020 emerged from conversations with nearly 2,000 people and was adopted by the Diocesan Synod in March 2013 and launched in front of 2,000 people at St Paul's Cathedral in June 2013. Capital Vision comprises three major themes (confident, compassionate and creative), with ten specific areas in which the Diocese plans to be more purposeful and imaginative. Parishes are strongly encouraged to play their part in responding by launching new initiatives under the banner of CV2020. Details of our initiatives are recorded elsewhere in this report.

Church Attendance

There are 192 parishioners on the Church Electoral Roll, 83 of whom are resident in the parish, and 109 of whom are not resident in the parish. The average weekly attendance, counted in October 2017, was 145 (115 adults, 30 children). This figure includes Sundays and weekday worship.

Achievements and Performance

Worship and Prayer, Discipleship and Pastoral Care

The Rector and PCC are keen to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and be spiritually refreshed. All are welcome to attend our services. The principal act of worship each week takes place on Sundays at 9.30am and is the Parish Communion, which is followed by a time of fellowship over refreshments served in Church House. A Prayer Ministry Team meets in the chapel during the distribution of communion for any wishing to seek support. Most months an all-age service takes place.

In addition, there is a said Holy Communion Service at 8am every Sunday and most Sundays a Book of Common Prayer (BCP) Matins at 11am (with BCP Holy Communion usually on the first Sunday each month). A monthly Evensong takes place on the third Sunday of each month except August and December at 5pm.

In autumn of 2017 two new services were launched. Compline takes place at 8pm, usually on the first Sunday in the month and Engage, a new contemporary service with worship band, takes place on the second Sunday of the month at 5pm.

To cater for the younger members of our Church community, Junior Church takes place in Church House during the Parish Communion. Junior Church does not meet Sundays when there is an all-age service. A youth group was launched in January 2015 which meets each month and caters for 11-18s.

The chapel is used for quieter services each week including a midweek Communion service every Tuesday (alternating between the BCP and Common Worship). The Daily Office is said several times during the course of the week.

The annual Battle of Britain Service took place on 17th September. The attendance was excellent and included the Mayor of Harrow, Representative Deputy Lieutenant, Chief Executive of Harrow Council, Deputy Borough Commander for the Metropolitan Police, along with large numbers of ATC cadets and others. A Memorial Service took place on Sunday, 5th November which was well attended. Refreshments were provided in Church House after the service. An Act of Remembrance took place at the War Memorial in the Churchyard on Remembrance Sunday (12th November). In addition, the whole community worships together for major festivals, including Mothering Sunday, Easter Day, Dedication Festival, Harvest Festival and Christmas Day. Children/young people take an active part in these services as well as during the regular monthly all-age service.

The 420 children from St John's Church of England School attend a service at least termly (Easter, end of term in July, Harvest and Christmas). There is also a Key Stage 2 School Carol Service held in December.

During 2017 the church was used for (*numbers in brackets relate to 2016*):

- **17** (*15*) baptisms mostly taking place within the Parish Communion
- **18** (*0*) candidates for confirmation this year
- **4** (*0*) children admitted to Holy Communion before confirmation
- **5** (*7*) weddings
- **9** (*4*) funerals were held in church, a further **7** (*12*) were conducted at local crematoria

In addition to worship, spiritual growth is encouraged through Home Groups, of which there are five meeting regularly.

The Rector and PCC are committed to the pastoral care of all people in the parish of St John's. Holy Communion is taken regularly to three housebound parishioners (and others as and when required) by a commissioned team of lay people in addition to the Rector. The Rector makes time to visit parishioners at home or in hospital with the assistance of the Licensed Lay Ministers, Pastoral Assistants, Parish Visiting Team and Bereavement Visiting Team. Staff Meetings are held at the Rectory on a regular basis.

The Rector meets regularly with the Churchwardens, Treasurer, Deputy Wardens and Parish Administrator to plan the workload for the ensuing months. As part of the meetings, priorities are agreed for upcoming fabric works.

The achievements of the PCC are only possible because of the large number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, children's & youth work, Little Fishers, Tea & Chat, flower arranging, music, sidespersons, servers, chalice administrators, gardeners amongst many others. The PCC gratefully acknowledges all such contributions.

Missionary and Outreach Work

During the course of the year the PCC decided to make the following donations:

Bereavement Care	£200
Flyspec	£2,000
Mission to Seafarers	£2,000
Total	£4,200

Retiring collections were made for the following:

Battle of Britain Service	£266.73
Bereavement Care	£252.73
Children's Society	£389.34
Christian Aid	£608.00
Grenfell Tower Fire Appeal	£75.00
London Diocesan Fund:	
Funeral & Wedding Fees	£3,439.00*
Lent Appeal	<u>£1,255.00</u>
Total	£4,694.00
	£6,285.80 **

* This figure was not a retiring collection

** This figure was not shown as Church Income

Risks

The Trustees confirm that the major risks (namely financial, health & safety and safeguarding) to which the charity is exposed, as identified by the trustees, have been reviewed and systems or procedures have been established to manage those risks.

The Revd Matthew Stone
Rector

Deanery Synod

The Deanery Synod met for three sessions during the year, with a time of worship, led by the host church or school, who were invited to give a profile of the parish or school and its mission and ministries before the Synod prayed for them. Hosts also kindly provided refreshments. At each meeting reports were tabled or presented on the recent sessions by those elected to the Diocesan and General Synods. During the year a new triennium began and elections were held at the July meeting.

The 26 April session was held at St Andrew's Roxbourne. The subject was "*Being Confident as Ambassadors for Christ*". Representatives of Emmanuel Northwood and Christ Church Roxeth shared their stories of being Ambassadors. Synod had been asked to give a feedback

to the Diocesan Vacancy in See Committee consultation about the appointment of a new Bishop of London. The questions provided were discussed in small groups and, following the meeting, a summary was provided to the Diocesan Committee.

At the Parish APCMs new lay representatives on the Synod were elected. They were welcomed to the 19 July session which was held at St Michael and All Angels Harrow Weald. The new Deanery Synod started with a short Eucharistic service. Elections then took place for the Triennium:- John Dolling was elected as Lay Chairman; Robert May as Secretary; Pamela Clissold as Treasurer; Johnny Douglas, Rod Green, Michael Miller, and Jody Stowell as Clergy Members of the Standing Committee; Mary Abbott, Nigel Challis, David Griffiths and Clive Scowen as Lay Members of the Standing Committee; Nigel Challis as Independent Examiner; Graham Nicholson as a Foundation Governor of St John's Church of England Primary School Stanmore. There is a vacancy for the Representative on the Management Committee of Bereavement Care following the appointment of the Revd Edward Lewis as its Chairman. Mary Abbott, Kate Blake and James Power were confirmed as Synod's representatives on Harrow SACRE, and Mark Dunning was confirmed as continuing to represent Synod on the London Diocese Board for Schools. Mark Dunning and Jo Hester, Headteacher of St John's School Stanmore, were co-opted to Synod. Applications for Grants from the Mission Fund were considered; Synod decided to grant £1,000 each to Harrow Food Bank and to support youth work at St Paul's South Harrow and Christ Church Roxeth. The Deanery Accounts for 2016 were approved.

The 14 November session was held at St Jérôme's Bilingual Church of England School Harrow. The main subject was "*Christian Work in Schools*". There was input from St John's School Stanmore, St Jérôme's School Harrow, *Re:generation* Christian Schools Work Trust, Harrow SACRE on the new R.E. Syllabus for Harrow Primary Schools and the London Diocesan Board for Schools.

Robert May
Honorary Secretary

Church House

Prior to 2014 there were no formal arrangements for hiring Church House. The PCC accepted this was unsatisfactory and plans were promptly approved to introduce a robust system for regular and one-off bookings. The new system, which is administered efficiently through the Parish Office, ensures we maintain a professional and consistent approach towards all users of Church House. In summary:

- All hirers of Church House must sign a booking form which confirms their agreement to the Terms & Conditions. Booking forms are reviewed and updated on an annual basis for regular bookings.
- Terms & Conditions of hire are in place. They include reference to the hirer putting in place their own safeguarding procedures if children will be on the premises during their booking, food hygiene/allergy information, insurance cover and risk assessments.
- A published pricing structure is in place: £90 for the first hour and £60 for each subsequent hour, plus payment of a £250 Good Conduct Deposit and £25 keyholder's fee. Higher charges are payable for wedding receptions.
- An appointed keyholder oversees one-off bookings.

The following non-Church groups used Church House on a regular basis in 2017:

- Bridge Club (Thursday afternoons)
- Kandu (Monday evening and Saturday morning)
- Rainbows/Brownies/Guides (Friday evenings during term time)
- Stanmore Montessori (Monday to Friday during term time)
- The Sharpe Academy of Theatre Arts (Tuesday and Wednesday evenings during term-time)
- The Trainstation Fitness Group (Thursday evening)

In 2017 there were 52 one-off bookings (2016 – 50). The majority of bookings are children's parties, however, we have had baptisms, weddings, birthdays, engagements, anniversaries, Diwali celebrations and even Bar Mitzvahs.

Karen Stirrup
Parish Administrator

Parish Administrator's Report

The PCC met seven times in 2017: 24th January, 22nd March, 30th April, 23rd May, 12th July, 14th September and 21st November. Attendance at these meetings measured as a percentage, was 68% across the year. At every meeting, PCC Members received financial reports, which were presented by the Treasurer. Financial reports were also circulated by email to show the up to date position in between PCC Meetings. Similarly, updates on fabric matters, safeguarding and Capital Vision 2020 remained substantive agenda items.

PCC Members were reminded at two meetings during the year of their obligations as trustees (St John's Church is a registered charity), especially their responsibility to ensure our 'charity' is run in a way that carries out its purposes in respect of public benefit. PCC Members are confident that they have done this. Agendas also include an item called "Declarations of Interest", which enables PCC Members to declare any conflict of interest relating to their own business or personal situation. This helps to provide transparency and ensures all PCC business is transacted professionally and for the benefit of St John's Church.

It has been another busy year with lengthy agendas, but as the Rector is a very effective Chair, the meetings have always been punchy and kept to an agreeable length! The agenda and papers are sent one week ahead of the meeting to enable PCC Members to prepare adequately. Draft minutes of meetings are issued within 24 hours of the meeting taking place.

As other reports will invariably contain business that has been transacted by the PCC during the year, to avoid repetition, I shall concentrate my report on matters that are unlikely to appear elsewhere.

January

- The Rector contacted the Information Commissioner's Office (ICO) to clarify whether there was a need to have a Data Protection Policy in place. The Rector informed the ICO of what type of information was being held at St John's (e.g. Banns, Baptisms, Confirmations, Funerals, Gift Aid, Hall Bookings, Registration Forms and Weddings).

The ICO confirmed that there is no need for us to have a Data Protection Policy. However, they did suggest the PCC might adopt the 8 data protection principles. These were reviewed and were adopted at the meeting.

- The PCC reviewed the attendance at our 2016 Christmas services (2016 = 766, 2015 = 695).
- In 2016, Bentley Priory Museum had asked about the possibility of borrowing the Queen Adelaide painting and mallet, which are owned by St John's Church. Nothing further has been heard.
- The PCC approved the 'extra' fees that would be charged in 2017 (eg organist/flowers/choir/bells for funerals and weddings etc).

March

- The contract for collection of the Church House refuse and recycling bins was renewed. The price of the weekly collection rose from £6.50 to £9.30 from 1st April 2017. It would appear the old rate was incorrect hence the 43% increase in cost. The London Borough of Harrow wanted to introduce a weekly collection charge of £8.50 for the recycling bin at Church House. This was never put in place, so this bin continues to be collected for free.
- The contract for collection of the church's brown garden waste bin every fortnight was renewed. Across 2016/2017 it cost £75, and £67.50 for 2017/2018. There is currently no charge for having the refuse and recycling collected.
- The Rector took some 'old' records (e.g. Registers of Services) to the London Metropolitan Archives for safe storage in their repository. A full list of the records they hold on our behalf is held. The only records held at St John's are the various live registers and the previous Register of Services.
- An Environmental Health Officer (EHO) from the London Borough of Harrow carried out an unannounced inspection of the main kitchen in Church House on 3rd March 2017. The EHO was pleased with his visit and noted that we had a number of measures already in place. We were awarded a Level 4. The feedback was that we did not have a system in place to protect those with allergies who use our premises, nor a process to ensure hirers followed Food Standards Agency Guidance. The Rector and Parish Administrator introduced new systems to cover both areas and a reinspection visit was arranged. We have now achieved the highest rating, which is a Level 5. The Church's Terms & Conditions of Hire were subsequently updated. A weekly management check of the kitchen was also introduced.
- PCC Members confirmed their agreement to renew the existing contract with Michael Fox to maintain Church Field for a further 12 months. Across the past 12 months, we have paid £1,872 (£156 per month for 16 visits). The new price is £1,920 (£160 per month for 16 visits). The contract will run from 1st March 2017 to 28th February 2018 and can be cancelled with two months' notice on either side.
- All PCC Members completed the new Disqualification Form issued by the Diocese of London.
- The PCC agreed to fund the cost of 60 'It's Your Move' books produced by Scripture Union, which were given to the Year 6 Leavers at St John's Church of England School in July. This useful booklet provides advice and information to children as they prepare to move to High School.

April

- This very short PCC Meeting took place after the Annual Parochial Church Meeting.
- Jenny Neve was co-opted by the PCC in order to continue as Treasurer.
- Various appointments were made: Vice-Chair, Treasurer, PCC Secretary, Electoral Role Officer, Deputy Wardens, Stewardship Recorder and Standing Committee members.
- The signatories on the various bank accounts were confirmed, together with the arrangements for managing the funds held with CCLA Investment Management Limited.
- One of the Churchwardens informed the PCC that there had been an attempted fraud on the bank account, which had been spotted and dealt with robustly by the Treasurer. An email had been received asking for an online payment to be made that was fraudulent. No payment was made and the Police were contacted.

May

- One of the Churchwardens informed the PCC that when she was unlocking the church, a man arrived with his children to look around. He left a donation of £1,000 (the Rector wrote to thank him for his kind donation). Our Open Church policy continues to be a great success, and as a result of the church being open, we have baptised one adult and two children (twins).
- The PCC reviewed the attendance at our 2017 Holy Week and Easter (2017 = 860, 2016 = 882).
- John Mackenzie-Corby and Cristian Tomoiaga cleaned the brass plaques that had been removed from the old chapel chairs and mounted them on a wooden board, which has been hung in the chapel. Permission to do this had been obtained in advance from the Archdeacon of Northolt. A small number of the old chapel chairs are now in the ringing chamber with the rest in the Rectory annex.
- The contract to supply the telephone and broadband to the Parish Office was re-negotiated with BT. It was £61 per month but it is now £70.50 per month (with unlimited internet and free anytime calls to landline numbers) for a period of 12 months.
- The online annual return to the Diocese of London was submitted and our 2016 Accounts were uploaded on to the Charity Commission website.
- The Micklem Hall in Church House was used as a Polling Station on 8th June 2017. Stuart Webster organised refreshments to be served to voters in the Wolstenholme Hall. A number of people volunteered to help and the response received from voters was very pleasing. The London Borough of Harrow paid £850 for the use of the Micklem Hall.
- A cheaper contract for the supply of gas to Church House was executed with Total Gas & Power in place of British Gas. The new contract was arranged through the Church of England's 'Parish Buying Scheme'.
- The membership of the various church committees/representatives was reviewed and approved.
- The PCC agreed to donate the sum of £25 to the leaving collection being organised by the Willesden Episcopal Area, to recognise the Finance Adviser, Kevin Ogilvie's, work over a 19 year period.
- The PCC discussed the feasibility of installing a disabled toilet in Church House but concluded that the cost would be severely prohibitive.
- A new bench was installed in the churchyard (south west corner of the church) in memory of a parishioner. A second bench was repaired.

- The PCC agreed that a parishioner could undertake a sponsored sleepout with two friends in Church Field to raise money for a homeless person. £1,055 was raised.
- The PCC agreed to cover the cost of wine to be served on 4th June 2017 (Pentecost) during Café St Jean, to recognise the hard work undertaken by the Bell Ringers. They raised c. £25,000 in 11 months to cover the cost of the repairs to the bells and to pay for the fabricated steel stairway. The Bell Ringers baked two cakes to serve as a thank you to all those who donated money to their appeal. The wine will cost £41.55.

July

- The PCC reviewed the various regular bookings in Church House and the paperwork to hire the premises was updated. As part of this exercise, new prices were agreed for one-off bookings to be introduced from 1st January 2018.
- The Treasurer informed PCC Members that the sum of £1,255 (including Gift Aid) had been sent to the Diocese of London in support of the 2017 Lent Appeal "Sowing Seeds for Tomorrow."
- Two newly issued guides were circulated to PCC Members on the areas of Trusteeship and Church Finances.
- The PCC confirmed the re-appointment of Karen Omisore to the governing board of St John's Church of England School for a further 4 years.
- The Ecclesiastical Insurance Group (EIG) undertook a risk management revaluation review of Church House. The EIG Insurance Consultant and Surveyor was so impressed with the policies, procedures and systems we have in place, he wrote to the Archdeacon of Northolt to affirm the work of the PCC.
- The PCC agreed to fund the cost of some bereavement training, organised by the Diocese of London, on how to deal with pastoral crises and emergencies. Three members of our Bereavement Visiting Team attended (cost £25 per person).

September

- SmartWater was applied to the exterior metalwork at Church House. The church itself was done some years ago. New signage is on display.
- The PCC made a decision to dispose of the old yellow Wolstenholme Hall curtains. They were tired and non-fire proof.
- The PCC declined a request from the Bernays Gardens Community Group to permit a gate between the Bernays Gardens and Church Field.
- The PCC agreed to fund the cost of six members of our Bereavement Visiting Team's attendance at the Annual Bereavement Care Conference. Cost £240.
- A cheaper contract for the supply of electricity to the Church and Church House was executed with Total Gas & Power in place of EON. The new contract was arranged through the Church of England's 'Parish Buying Scheme'.

November

- The Data Protection Principles were reviewed and approved.
- The Finance Policy & Risk Assessment was reviewed and updated.
- The Social Media Policy was reviewed and updated.
- The Reserves Policy was reviewed and updated.
- The Lone Working Policy was reviewed and updated.
- The Health & Safety Policy was reviewed and updated.

- The new Legacy Policy was introduced.
- The PCC began to consider the impact of the new General Data Protection Regulation that will come into force in May 2018.
- Graham Nicholson installed wi-fi across Church House. The kit to make this possible cost £71.87.
- The PCC agreed to pay £30 towards the £60 cost of having a bugler to play The Last Post and Reveille during the Act of Remembrance on Remembrance Sunday. The Stanmore Society paid the other £30. This short service was very well attended and various groups laid wreaths at the War Memorial in the churchyard.
- The PCC allowed Harrow Fireworks to display a banner on the churchyard hedge, for which they paid £100 and donated 30 free tickets that were given to members of the congregation on a first come, first served basis.
- The PCC agreed to having another external Christmas Tree (for the third year running). Members of the congregation covered the £200 cost of the tree.
- The Diocese of London produced a variety of mission/finance statistics on St John's Church over a 10 year period, which was considered by the PCC.
- A team of volunteers organised an excellent Christmas Afternoon Tea on 26th November. The tickets were deliberately priced to cover the costs only. 90 tickets were sold.
- A new stationery account was opened with Viking under the Church of England's 'Parish Buying Scheme'. We will pay less for our stationery going forwards.
- Various updates were given during the year on the plans being proposed by the Harrow Churches Housing Association to develop the Old Rectory site and the existing Wolstenholme building. A planning application was submitted in December 2017.
- The church piano was tuned for free.
- Two Fairtrade stalls were organised during the year by the Maslin family, which generated sales of £342.50.
- During the year 306.9kg of produce was donated to the Harrow Foodbank.

Capital Vision 2020

PCC Members continued to consider the responses St John's would make towards Capital Vision 2020 (CV2020), which is the Diocese of London's collective vision for 2013-2020. CV2020 was an agenda item at each meeting, which is encouraged by the Diocese to ensure mission remains a top priority for every parish. During the year, the following responses were made to CV2020:

- All the Home Groups came together during Lent under the leadership of the Assistant Curate.
- The first Good Friday Walk of Witness was organised by the Rector and involved St John's, Stanmore Baptist Church and St William of York Roman Catholic Church. Over 200 people took part. The walk started at St William's and finished at St John's in time for a United Service to take place (we were joined by members of St Anselm's Belmont, Kenton Baptist Church and Culver Church).
- St John's took part in the Archbishops of Canterbury and York's "Thy Kingdom Come" event. The church remained open for 24 hours on 2nd June 2017 and a number of people came in to pray.
- The PCC were pleased to approve the launch of two new monthly services that would be starting later in the year. Compline (8pm) on the first Sunday and Engage (5pm) on the second Sunday. Engage is an informal service making use of the projector and screen. The music is contemporary and guest speakers are invited.

- The success of the youth group continues with good attendance at the monthly meetings
- A successful Holiday Club was run during part of the October half-term. The Holiday Club ended with a disco on the afternoon/evening of 24th October.
- The Bishop of Willesden came to St John's on 29th October 2017 for our Confirmation Service. There were 18 candidates for confirmation and four children admitted to communion before confirmation. Of the 18 confirmation candidates, 11 were adults (10 of whom were new to St John's in the past two years).
- St John's took part in the first Advent 'Posada'. A 'Posada' is an old Mexican tradition. During Advent, young people dressed as Mary and Joseph travel from house to house asking for a room for the night and tell people about the imminent arrival of Jesus. On Christmas Eve, they would visit a church and place the figures of Mary and Joseph in a crib.

Karen Stirrup
Parish Administrator (acting as PCC Secretary)

Financial Review

1. A budget for 2017 was approved by the PCC in November 2016.
2. The accounts are operated on an accruals basis.
3. Total expenditure was £248,618 compared to total income of £254,157 resulting in a surplus of £5,539.
4. Planned giving has decreased slightly by £918 to £51,457 (2016 - £52,375). All other donations have increased to £16,246 (2016 - £12,893). 'Thank you' letters were sent by the Treasurer in respect of most donations received during the year.
5. Gift Aid recovered on eligible stewardship and donations amounted to £14,844 (2016 - £14,930) and related to donations received from January 2017 through to December 2017.
6. Grants were received from the historic Stanmore Charities totalling £3,629 (2016 - £4,048).
7. Additional income of £51,778 (2016 - £45,820) was generated from hiring Church House which is represented as follows:

- Stanmore Montessori	£28,227
- The Sharpe Academy of Theatre Arts	£5,222
- Rainbows/Brownies/Guides	£849
- Kandu (new)	£900
- Love Productions (new)	£330
- The Bridge Club	£300
- The Trainstation	£960
- One-Off Bookings	£14,990
(includes use of Micklem Hall for Polling Station)	

In 2017 there were 52 one-off bookings (2016 – 50).

8. Rental income from our three properties totalled £42,245 (2016 - £41,636). Agents' fees of £5,514 were charged (2016 - £5,210).

An outstanding debt of £1,823 in respect of historical unpaid rent for Hollond Lodge was paid off at the end of 2017. The tenants were paying £100 per month across 2016/2017.

During the year, various minor repairs were undertaken to each property. The largest items of expenditure were on Church House Cottage as follows:

Replacement bathroom £4,180
Roofing repair £2,880

9. The PCC agreed to pay £72,800 towards the Diocesan Common Fund which equated to 93% of the 2017 cost of running a 'single vicar parish' (£78,300). This sum includes the direct costs of parish ministry such as clergy stipends and housing, together with central Diocesan support costs, education and outreach.

We also paid the 1% Deanery Schools' Levy of £728 (1% of the agreed Common Fund) which is shared amongst the Church of England Schools in the Willesden Episcopal Area. St John's Church of England School has benefitted from a grant of £2,238 in 2017 which was used to replace the playground markings, thus improving the quality of play for the children.

In July, the PCC agreed to pay £76,570 (£6,381 per month) in Common Fund during 2018. This represents 95% of 2018 costs (£80,600).

10. General premises costs were £49,149 (2016 - £48,964). These are the running costs of the church, hall and grounds and include the insurance premiums, utility bills, removal of rubbish, cleaning, repairs and maintenance, together with the costs of keeping the churchyard and church field tidy.

In additions improvements were made:

The church lighting was replaced at a cost of £53,967.62.

The various bell tower works cost £31,230.

The south aisle box gutter was replaced at a cost of £5,592

The small flat roof of the ventilation chamber was replaced at a cost of £288

A digital projector and electric screen were installed at a cost of £12,511.20.

Church House toilets were replaced and new flooring laid at a cost of £4,820.40

During the year it was possible to claim back the VAT on four improvements through the Listed Places of Worship Scheme (LPWS): lighting £8,959.56, bell tower works £4,450 and roofing works £980 (£932 & £48). An additional claim was submitted in respect of a drain repair with gutter maintenance (£161.18). The £4,450 was transferred immediately to the St John's Bell Ringers - Great Stanmore. The £161.18 was transferred to the general fund.

The LPWS is part of the Department for Culture, Media and Sport and gives grants that cover VAT incurred in making repairs to listed building in use as places of worship. The

scheme covers repairs to the fabric of the building. St John's Church is a Grade 2* Listed Building.

11. The full cost of employing our part-time Parish Administrator (15 hours per week) was £10,107 (2016 - £9,775). This amount includes salary, pension and National Insurance contributions.

12. Two separate Memorial Donations of £5,000 were received in March and April, and we were able to claim Gift Aid on both. One of these donations was put with a similar donation from the same donor received in 2016 and used to pay for the screen and projector.

The other £5,000 donation has paid for the new noticeboards in the Church and Church House (cost £862.66). A decision on how to spend the remainder will be made by the PCC in 2018.

13. The Fundraising Committee generated £1,498 from the 10th September Fun Day. After the deduction of expenses totalling £479, the sum of £1,019 was added to their current total making it £11,612.27. The PCC decided to spend this money on the repair/overhaul of the organ. A new Organ Appeal Fund will be set up and this sum transferred as the opening balance.

A donation of £1,000 was received specifically for the organ. This sum will be added to the total raised by the Fundraising Committee, increasing the current amount available to spend to £12,612.27. Gift Aid of £250 will be added to this donation in 2018.

14. The general (unrestricted) fund now totals £54,991.

15. Total Reserves of £2,328,973 are held.

Towards the end of 2017, the Diocese of London issued an instruction to PCCs which said they needed to obtain up to date valuations of all property owned by them. In the guidance, it was acceptable to obtain a casual valuation from a local estate agent. Ellis & Co in Stanmore supplied the following casual valuations:

Church House	£1,000,000 (previous value = £6,341)
Church House Cottage	£325,000 (no previous value)
Hollond Lodge	£275,000 (no previous valuation)
The Chase	£600,000 (previous value = £174,430.75)

These casual valuations have significantly changed the value of the fixed assets in the balance sheet.

16. All bills and invoices are usually settled by cheque (or standing order/direct debit) apart from the monthly Common Fund payment to the Diocese of London and the annual donation to FlySpec (Flying Medical Specialists around Zambia). These payments are transferred via internet banking with an audit trail held. On very rare occasions an urgent payment will be made via internet banking. Two authorised signatories will sign off such payments and an audit trail is held.

17. The funds belonging to the *St John's Bell Ringers – Great Stanmore* have been included in the 2017 accounts. The PCC passed a resolution on 21st November 2017 to rescind this arrangement with effect from 1st January 2017. At the same the meeting (21st November 2017) the PCC passed a resolution to take control of the Barclays bank account in the name of the *Great Stanmore Old Church Consolidation Fund* so it becomes part of the accounts.
18. The various funds are listed in Statement of Asset and Liabilities account. Where money has been given for a specific purpose, it is recorded in a restricted fund. We also have a number of designated funds. These are amounts which have been set aside over many years by the PCC for various purposes but unlike the restricted funds, they can be brought back into general funds. The monies representing these funds are held in separate bank deposit accounts with the Central Board of Finance Church of England Deposit Fund. There is a full list of the reserves in the notes to the accounts.
19. Looking ahead to 2018 and beyond, the PCC hopes to be able to continue the work undertaken already to maintain our buildings and, where funds allow, to make improvements. Two projects that will occupy PCC time will be the repair/overhaul of the organ and the tower stonework. The conversation to replace the church heating system will continue. In addition, the PCC will continue to address the actions raised in the 2016 Quinquennial Inspection report.

Reserves Policy

It is the policy of this church to hold in reserve the equivalent of six months of general running costs (£90,000) and an additional six month's salary costs (£5,000). It is also our policy to hold £10,000 for any urgent building work that may arise during the year.

The full policy was approved by the PCC on 21st November 2017. A copy is available from the Parish Office.

Looking back over 2017, we have been able to continue the upkeep and maintenance of our buildings and have still ended the year with a surplus. For this I have to thank all those members of St John's who regularly give money to support the mission and ministry of the church. Thank you too to those who count and bank the collection money each week, to those who countersign cheques and to all those who help in any way with the finances. Finally, I would like to thank the Rector for all his help and support throughout the year.

Jennifer Neve
PCC Treasurer

Pension Arrangements

St John the Evangelist (Great Stanmore) PCC (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable were £421 (2016 - £175.50).

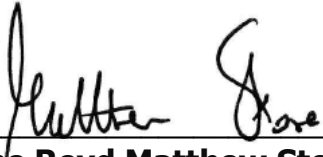
A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2013. This revealed, on the ongoing assumptions used, a surplus of £0.5m. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced in February 2014, so the first full valuation of that section will be carried out at the next CWPF valuation date, 31 December 2016.

The Revd Matthew Stone
Rector

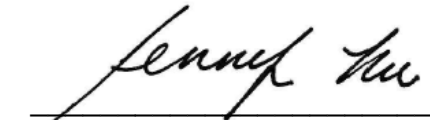
Wording supplied by the Church of England Pension Scheme

Approved by the PCC and signed on their behalf by:



**The Revd Matthew Stone
Chairman**

Date 22nd March 2018



**Ms Jennifer Neve
PCC Treasurer**

Date 22nd March 2018

**On the following pages, there may be may be
minor £1 discrepancies in the totals as the pence
is not being shown.**

ST JOHN THE EVANGELIST, GREAT STANMORE

Statement of Financial Activities

For the period from 1st January 2017 to 31st December 2017

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Donations and legacies	82,547	—	—	82,547	80,198
Income from charitable activities	11,617	—	—	11,617	12,954
Other trading activities	52,999	—	—	52,999	47,843
Investments	42,976	82	—	43,058	42,438
Other income	—	63,936	—	63,936	27,370
Total income and endowments from:	190,139	64,018	—	254,157	210,803
<i>Expenditure on:</i>					
Expenditure on charitable activities	174,424	1,000	—	175,424	177,838
Other expenditure	4,694	68,499	—	73,193	25,444
Total expenditure on:	179,118	69,499	—	248,617	203,282
Net income / (expenditure)	11,020	(5,481)	—	5,539	7,520
<i>Transfers</i>					
Gross transfers between funds - in	(53,527)	415	—	(53,112)	—
Gross transfers between funds - out	53,487	(375)	—	53,112	—
Net income / (expenditure)	10,980	(5,440)	—	5,539	7,520
<i>Other recognised gains / losses</i>					
Gains / losses on investment assets	425,569	—	—	425,569	—
Gains on revaluation, fixed assets, charity's own use	1,593,659	—	—	1,593,659	—
Net movement in funds	2,030,208	(5,440)	—	2,024,768	7,520
<i>Reconciliation of funds</i>					
Total funds brought forward	300,353	7,551	72	307,976	300,456
Total funds carried forward	2,330,562	2,110	72	2,332,744	307,976
<i>Represented by</i>					
Unrestricted					
General fund	54,992	—	—	54,992	112,417
Designated					
Church Fabric Fund	57,297	—	—	57,297	(5,808)
Clergy Housing Fund	4,752	—	—	4,752	11,093
Common Fund (2018 Extra)_	3,770	—	—	3,770	—
Property Account Fund	2,200,000	—	—	2,200,000	174,431
Restricted Interest	8,950	—	—	8,950	8,219
Rectory	800	—	—	800	—
Restricted					
Bell Fund	—	1,107	—	1,107	5,630
Church Fabric Fund	—	—	—	—	1,000
M Webb Legacy Fund	—	18	—	18	18
Restricted Interest	—	985	—	985	903
Endowment					
Weber Grave Fund	—	—	72	72	72

ST JOHN THE EVANGELIST, GREAT STANMORE
Balance Sheet
As at: 31st December 2017

	As at 31/12/2017 £	As at 31/12/2016 £
Fixed assets		
Tangible assets	2,205,924	193,980
	<u>2,205,924</u>	<u>193,980</u>
Current assets		
Debtors	—	1,000
Cash at bank and in hand	160,245	194,465
	<u>160,245</u>	<u>195,465</u>
Liabilities		
Creditors: Amounts falling due in one year	500	1,269
Provision for liabilities and charges due within one year	8,883	2,930
	<u>9,383</u>	<u>4,200</u>
Net current assets less current liabilities	<u>150,862</u>	<u>181,266</u>
Total assets less current liabilities	<u>2,356,786</u>	<u>375,246</u>
Liabilities		
Creditors: Amounts falling due after more than one year	12,612	10,593
Provision for liabilities after one year	11,431	56,677
	<u>24,043</u>	<u>67,270</u>
Total net assets less liabilities	<u>2,332,743</u>	<u>307,976</u>
Represented by		
Unrestricted		
Unrestricted - General fund	54,991	112,417
Designated		
Designated - Church Yard Fund	—	—
Designated - Rectory	800	—
Designated - Church Fabric Fund	57,297	(5,808)
Designated - Clergy Housing Fund	4,752	11,093
Designated - Common Fund (2018 Extra)	3,770	—
Designated - Legacies Fund	—	—
Designated - Property Account Fund	2,200,000	174,431
Designated - Mission Fund	—	—
Designated - Creation Garden Fund	—	—
Designated - Restricted Interest	8,950	8,219
Restricted		
Restricted - Bell Fund	1,107	5,630
Restricted - Choir Legacy Fund	—	—
Restricted - Church Yard Fund	—	—
Restricted - M Webb Legacy Fund	18	18
Restricted - Church Fabric Fund	—	1,000
Restricted - Legacies Fund	—	—
Restricted - Creation Garden Fund	—	—
Restricted - Restricted Interest	985	903
Endowment		
Endowment - M Webb Legacy Fund	—	—
Endowment - Legacies Fund	—	—
Endowment - Weber Grave Fund	72	72
Funds of the church	<u>2,332,743</u>	<u>307,976</u>

ST JOHN THE EVANGELIST, GREAT STANMORE

Notes to the Financial Statements for the year ended 31st December 2017

Accounting Policies

a. Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations, together with applicable accounting standards and SORP.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b. Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest;
- b) Donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

c. Incoming resources

All incoming resources are accounted for gross.

Voluntary income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income Tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

d. Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The Diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31st December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the balance sheet.

e. Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.96 (2) of the Charities Act 1993.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. For some inalienable property acquired in the past there may not be sufficient cost information surviving and therefore such assets may not be valued in the accounts. Individual items acquired since 1st January 2009 have been capitalised in the accounts and depreciated over their useful economic life (see note (d)).

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over a five-year period which is to the end of their expected useful lives. The assets currently being depreciated are:

Church Boiler
Church House Fabric Upkeep
Church House Heating (finished December 2017)
Church House Cottage Fabric Upkeep
Holland Lodge Fabric Upkeep
The Chase Boiler

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at book value in the accounts and recorded at market value at balance sheet date in the accompanying notes.

f. Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the Bank.

g. Trustees

- Apart from the Rector, who is in receipt of a stipend paid by the Church Commissioners, no other elected PCC Member was remunerated in 2017.
- The aggregate amount given by PCC Members and related parties in 2017 was £14,012.
- The total expenses reimbursed to PCC Members in 2017 was £878. Of this sum £229 relates to travel/parking, and £67 relates to entertainment/hospitality that was provided on three occasions during the year. Two PCC Members made claims during the year.
- No other payments were made to PCC Members, nor persons closely connected to them.

ST JOHN THE EVANGELIST, GREAT STANMORE

Financial Statement for the year ended 31st December 2017

Income and Expenditure Account

	Actual At 31/12/2017	Budget At 31/12/2017	Variance At 31/12/2017	Actual At 31/12/2016
Income				
Incoming and Endowments from:				
Donations and legacies				
Standing Order	41,957	42,324	-367	42,501
Stewardship Cheques	350		350	250
Other Planned Giving Orange Envelopes	9,150	10,300	-1,150	9,624
Church Plate Collections	7,323	5,400	1,923	5,881
Gift Aid White Envelopes	5,003	4,000	1,003	4,432
Donations Other Gift Aided	618		618	2,285
Junior Church Lent Project				
Donation Other not Gift Aided	3,302		3,302	295
One off Gift aid Gifts				
Tax recoverable on Gift Aid	14,844	15,506	-662	14,930
Clerk Staple/Holland Lodge	3,629	3,691	-62	4,048
Fund Raising				
	86,176	81,221	4,955	84,246
Investments				
Dividends & Interest	1	3	-2	2
CBF Bank Interest	813	750	63	799
Rent Hollond Lodge	9,650	9,600	50	9,600
The Chase	20,075	19,800	275	19,796
Church House Cottage	12,520	12,360	160	12,240
	43,058	42,513	545	42,438
Other trading activities				
Funeral Fees PCC	1,755	1,020	735	1,994
Wedding Fees PCC	1,231	600	631	1,952
	2,986	1,620	1,366	3,946
Listed Place of Worship Grant				
Church Hall Caretaker Fee	675		675	1,375
Church Hall Lettings One off	14,990	12,000	2,990	21,153
Montessori School Letting	28,227	28,500	-273	24,667
Church Hall Lettings Regular	8,561	7,200	1,361	
Parish Magazine sales	398	360	38	337
Parish Magazine Advertising Income	139	300	-161	286
	52,989	48,360	4,629	47,817
Income from charitable activities				
Search Fees	10		10	26
Youth Group	818	300	518	561
The Café St Jean	1,289	1,319	-30	1,155
Social Events	991	600	391	552
Church Flowers	987	900	87	967
Little Fishers and Toddler Group	155		155	665
Welcome				
Holiday Club	98	100	-2	164
Junior Church	114	220	-106	175
Tea & Chat	549		549	722
Church Bell Tower	63,936		63,936	26,057
	68,948	3,439	65,509	31,044
Income Grand Total	<u>254,157</u>	<u>177,153</u>	<u>77,004</u>	<u>209,490</u>

	<u>Actual</u> <u>At 31/12/2017</u>	<u>Budget</u> <u>At 31/12/2017</u>	<u>Variance</u> <u>At 31/12/2017</u>	<u>Actual</u> <u>At 31/12/2016</u>
Expenditure				
Expenditure on Charitable Activities				
Fund Raising				
Giving to Missionary Societies	2,200	2,200		2,450
Secular Charities (Flyspec)	2,000	2,000		2,000
	4,200	4,200		4,450
Ministry Parish Share	73,528	73,528		73,614
	73,528	73,528		73,614
Legal & Professional Fees	5514	4,500	-1,014	6050
Sal Hon	340		-340	60
Parish Admin Salaries	9,610	9,660	50	9610
Parish Admin NI	76	172	96	-11
Parish Admin - Pension Life Insurance	421	435	14	176
PCC Property Hollond Lodge	1,783	1,800	17	2,391
PCC Property Church House Cottage	1,921	1,932	11	1,930
PCC Property The Chase	1,685	1,944	259	1,966
	21,350	20,443	-908	22,172
Working Expenses of Rector	693	750	57	720
Parsonage House Expenses	423	1,300	877	401
Assist Staff/Pastoral	185	400	215	142
	1,301	2,450	1,149	1,263
Youth Group	636	500	-136	312
Junior Church Holiday Club	114	100	-14	202
Parish Training Mission	352	160	-192	512
Hospitality Expenses	68		-68	105
Lent Project Junior Church				
	1,169	760	-409	1,131
Visiting Speakers	40		-40	
Church Cleaning	2,600	1,896	-704	2,568
Church Insurance	7,666	7,656	-10	7,297
Church Maintenance	1,342	14,504	13,162	9,587
Church Flowers	1,233	1,180	-53	1,480
Church Bell Tower	68,499		-68,499	20,427
Church Organ/Piano Servicing	924	780	-144	379
Upkeep of Services	1,712	1,800	88	849
Service Sundries	476	1,000	524	1,469
Music Choir	416	408	-8	408
Church Publicity	19	30	11	19
Junior Church	340	400	60	422
Administration	183	150	-33	163
Social Events	926	550	-376	676
The Café St Jean	939	780	-159	749
Welcome	410	200	-210	
Postage & Telephone	1,031	960	-71	1,153
Photocopy Costs	999		-999	586
Photocopier Lease	1,800	1,752	-48	1,800
Parish Office Costs	72	840	768	
Printing/Stationary	1,905	1,000	-905	1,591
Sundry Expenses	765		-765	88
Tea & Chat	357		-357	501
Little Fishers & Toddlers Group	230		-230	95
Dep'n Church Boiler	1,931	1,931		1,931
	96,814	37,817	-58,997	54,238

Church Electricity	2,458	1,836	-622	1,287
Church Water	105	180	75	180
Church Heating	3,427	3,500	73	3,081
	5,990	5,516	-474	4,548
Hall Cleaning	2,496	2,300	-196	2,525
Hall Insurance	3,884	4,180	296	3,860
Hall Maintenance	13,869	10,958	-2,911	8,979
Hall Mowing	2,376	1,872	-504	1,588
Hall Rubbish Removal	431	342	-89	-37
Hall Caretaker	675	600	-75	1,350
Parish Magazine Costs		200	200	
Hall Sundry Expenses	237		-237	345
Hall Light Heat	8,345	9,500	1,155	6,856
Hall Water	149	300	151	99
Depn Church House Boiler	1,679	1,259	-420	1,259
Dep'n Hall Carpet	616	616		616
	34,756	32,127	-2,629	27,440
SJC Property Holland Lodge Major Repairs	410		-410	4,691
SJC Property The Chase Major Repairs	637		-637	7,715
SJH Property Church House Cottage Major Repairs	8,239		-8,239	
	9,286		-9,286	12,407
Other Expenditure				
Bank Charges	204	208	4	208
Harrow Deanery	20	104	84	20
Other Expenditure Totals	224	312	88	228
Total Expenditure Totals	<u>248,618</u>	<u>177,153</u>	<u>-71,465</u>	<u>201,490</u>
Excess – Income over Expenditure	5,539		5,539	8,000
Balance bfd 01/01/2017	307,976			
Balance at 31/12/2017	313,515		5,539	8,000

Statement of Assets and Liabilities as at 31stDecember 2017

2,332,743

Banks

Central Board of Finance Deposit A/c	100,000.00
Central Board of Finance Deposit A/c Mary Webb	5,077
Barclays Current A/c	49,279
Barclays Deposit A/c	4,782
HSBC Current A/c	293
HSBC Deposit A/c	813

Total cash at 31 December 2017

160,245

Tangible Assets

Properties	2,200,000
Total Tangible Assets	<u>2,200,000</u>

Liabilities

Legacies	-11,431	M Webb, A Carey, Anon
Returnable Deposits	-500	
Rectory	-800	
Organ Fund	-1,000	
Fundraising	-11,612	
Common Fund (2018 Extra)	-3,770	
Deferred Income (2018)	-8,883	
Total Liabilities	-37,997	

Barclays Current Account

49,279

Amount left to spend from Current Account

11,283

ST JOHN THE EVANGELIST, GREAT STANMORE

Fund Statement of Change 31st December 2017

Fund	Brought forward				Movement				Carried forward			
	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment	Unrestricted	Designated	Restricted	Endowment
Bell	-	-	5,630	-	-	-	-4,523	-	-	-	1,107	-
Choir	-	-	-	-	-	-	-	-	-	-	-	-
Churchyrd	-	-	-	-	-	-	-	-	-	-	-	-
Comextra	-	-	-	-	-	3,770	-	-	-	3,770	-	-
MWeb	-	-	18	-	-	-	-	-	-	-	18	-
Rectory	-	-	-	-	-	800	-	-	-	800	-	-
Churchfab	-	-5,808	1,000	-	-	63,105	-1,000	-	-	57,297	-	-
General	112,417	-	-	-	-57,426	-	-	-	54,991	-	-	-
Clergyhse	-	11,093	-	-	-	-6,341	-	-	-	4,752	-	-
Legacies	-	-	-	-	-	-	-	-	-	-	-	-
Property	-	174,431	-	-	-	2,025,569	-	-	-	2,200,000	-	-
Mission	-	-	-	-	-	-	-	-	-	-	-	-
Creation	-	-	-	-	-	-	-	-	-	-	-	-
Webergrav	-	-	-	72	-	-	-	-	-	-	-	72
Interest	-	8,219	903	-	-	731	82	-	-	8,950	985	-
Loan	-	-	-	-	-	-	-	-	-	-	-	-
Totals	112,417	187,936	7,551	72	-57,426	2,087,634	-5,441	-	54,991	2,275,569	2,110	72

ST JOHN THE EVANGELIST, GREAT STANMORE
Statement of Assets and Liabilities (by code)
As at: 31st December 2017

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
6000000 : F/H Church House at Cost	—	1,000,000	—	—	1,000,000	6,341
6000001 : F/H St Johns House at Cost The Chase	—	600,000	—	—	600,000	174,431
6000002 : Church Boiler at Cost	—	401	—	—	401	2,332
6000010 : Church House Heating at Costs	—	—	—	—	—	1,679
6000013 : Church House Fabric Upkeep at Cost	—	588	—	—	588	1,203
6000014 : Church House Cottage Upkeep at Cost	—	2,153	—	—	2,153	3,954
6000015 : The Chase Boiler at Cost	—	1,095	—	—	1,095	1,695
6000016 : Holland Lodge Upkeep at Cost	—	1,151	—	—	1,151	1,809
6000017 : F/H Hollond Lodge at cost	—	275,000	—	—	275,000	—
6000018 : F/H Church House Cottage at cost	—	325,000	—	—	325,000	—
6000050 : Investments	463	—	—	—	463	463
6000051 : Investment Weber Grave	—	—	—	72	72	72
Total	463	2,205,388	—	72	2,205,924	193,980
Current assets - Stocks and work in progress						
Total	—	—	—	—	—	—
Current assets - Debtors						
Total	—	—	—	—	—	—
Current assets - Cash at bank and in hand						
A1504 : Bank current account	26,428	20,882	1,970	—	49,279	92,991
A1505 : Bank deposit account	2,211	2,572	—	—	4,782	4,781
A1520 : CBF CofE deposit A/c	45,898	54,103	5,077	—	105,077	91,063
Total	74,536	77,556	7,047	—	159,139	188,835
Current assets - Debtors						
A1525 : Sundry Debtor	—	—	—	—	—	1,000
Total	—	—	—	—	—	1,000
Current assets - Cash at bank and in hand						
A1552 : Bell Current Account	—	—	293	—	293	183
A1553 : Bell Deposit Account	—	—	813	—	813	5,447
Total	—	—	1,107	—	1,107	5,630

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Current assets - Debtors						
Total	—	—	—	—	—	—
Current assets - Cash at bank and in hand						
Total	7,375	(7,375)	—	—	—	—
Current assets - Debtors						
Total	—	—	—	—	—	—
Liabilities - Agency accounts						
Total	—	—	—	—	—	—
Liabilities - Creditors: Amounts falling due in one year						
Total	—	—	—	—	—	—
Liabilities - Provision for liabilities and charges due within one year						
A1610 : Deferred Income	8,833	—	—	—	8,883	2,930
Total	8,883	—	—	—	8,883	2,930
Liabilities - Creditors: Amounts falling due in one year						
A1613 : School returnable deposit	500	—	—	—	500	500
A1625 : Sundry Creditor	—	—	—	—	—	10,769
Total	500	—	—	—	500	11,269
Liabilities - Creditors: Amounts falling due after more than one year						
A1670 : Church Fund Raising	12,612	—	—	—	12,612	10,593
Total	12,612	—	—	—	12,612	10,593
Liabilities - Provision for liabilities after one year						
A1700 : M Webb Fund	—	—	5,061	—	5,061	5,057
A1701 : A Carey Fund	—	—	983	—	983	1,088
A1705 : Deryck Taylor	—	—	—	—	—	44,359
A1706 : Anom Donation	—	—	—	—	—	6,172
A1707 : Donation Joseph Anom	5,387	—	—	—	5,387	—
Total	5,387	—	6,044	—	11,431	56,677
Liabilities - Creditors: Amounts falling due in one year						
Total	—	—	—	—	—	—
Net total assets	54,991	2,275,569	2,110	72	2,332,746	307,976

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Represented by						
Unrestricted - General	54,991	—	—	—	54,991	112,417
Designated – Comextra	—	3,770	—	—	3,770	112,417
Designated – Rectory	—	800	—	—	800	—
Designated - Churchfab	—	57,297	—	—	57,297	(5,808)
Designated - Clergyhse	—	4,752	—	—	4,752	11,093
Designated - Property	—	2,200,000	—	—	2,200,000	174,431
Designated - Interest	—	8,950	—	—	8,950	8,219
Restricted - Bell	—	—	1,107	—	1,107	5,630
Restricted - MWeb	—	—	18	—	18	18
Restricted - Churchfab	—	—	—	—	—	1,000
Restricted - Interest	—	—	985	—	985	903
Endowment - Weberggrav	—	—	—	72	72	72
Total	54,991	2,275,569	2,110	72	2,332,742	307,976

Independent Examiners Report

I report on the accounts of the PCC of St John the Evangelist, Great Stanmore, for the year ended 31st December 2017, which are set out on pages A18 to A29.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

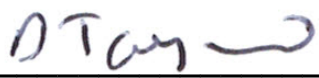
Independent examiner's statement

In connection with my examination, no matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 
Mr. Derek Taylor-Mew FMAAT
123 Park Lane, Harrow, Middlesex, HA2 8NN

Date 13th March 2018